

FT/15(1189)/2025/E-I

23<sup>rd</sup> May, 2025

**NOTICE**

**Sub: Notice for Open Competitive Written Examination against CSIR-CFTRI Advt. No Rec.02/2025 for the posts of Junior Secretariat Assistant (Gen/F&A/S&P) – reg.**

**Ref: CSIR-CFTRI Advertisement No. Rec.02/2025**

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Attention of all the candidates who have applied for the post of **Junior Secretariat Assistant (Gen/F&A/S&P)** which was notified, vide CSIR-CFTRI Advertisement referred above. It is hereby informed that the Open Competitive Written Examination has been scheduled as detailed below:

S.No.	Post Name	Date of Open Competitive Written Examination	Examination city for the Open Competitive Written Examination
1	Junior Secretariat Assistant (Gen/F&A/S&P)	15 June, 2025	MYSURU, KARNATAKA

**Please note that the Provisional list of shortlisted candidates to appear for the Open Competitive Written Examination, the list of candidates not recommended, along with the reasons and category-wise threshold marks (Cut off Marks) in Paper-I, will be notified soon on the CFTRI Website <https://cftri.res.in>. Those who are Provisionally shortlisted will only be allowed to appear for the Written Examination and will be given the option to download the Admit card.**

The detailed information regarding reporting time and address of the venue(s) and other instructions will be available in the Admit Card. Those shortlisted candidates are requested to download the Admit card from CFTRI recruitment portal (i.e. <https://recruitment.cftri.res.in>) w.e.f **02.06.2025 (10:00 AM) to 08.06.2025 till 10:00 PM.**

**After the prescribed date and time, the facility to download the admit card will be closed and after that the candidates will not be able to download the admit card and no request related to downloading the admit card will be considered. CSIR-CFTRI does not assume any responsibility for the candidates not being able to download the admit card & produce the same at the time of the written test, on account of any reason(s), whatsoever.**

It is also to be noted that those who qualify in the Paper-I will be invited for a proficiency test in computer typing within 3-4 weeks from the scheduled date of the Open Competitive Written Examination. The final selection will be made purely based on merit, i.e., Paper-II subject to meeting the minimum threshold marks in Paper-I & Qualifying the Proficiency test in computer typing.

**CANDIDATES ARE ADVISED TO CHECK THEIR REGISTERED EMAILS AS WELL AS CSIR-CFTRI WEBSITE <https://cftri.res.in> REGULARLY FOR THE UPDATES. NO INTERIM OR TELEPHONIC ENQUIRY OR CORRESPONDANCE WILL BE ENTERTAINED.**

**Sd/-  
Controller of Administration**